

RISHTA AAP SE HAI,
SIRF APP SE NAHI.®

FEDERAL BANK

YOUR PERFECT BANKING PARTNER



JOIN OUR TEAM

Be the Light that
Leads the Way!

RECRUITMENT PROCESS OF CHARTERED ACCOUNTANTS & LEGAL OFFICERS IN SCALE I

Federal Bank, one of the top private sector Banks in the country is excited to announce opportunities for experienced individuals to join our team as Assistant Manager (CA) & Assistant Manager (Legal) in Scale I.

We are on the lookout for dynamic professionals who are eager to build a rewarding career in Banking and contribute to our vision of being the Most Admired Bank. Interested candidates are advised to apply online through the 'Careers' page of Bank's website (www.federalbank.co.in/career) after carefully going through the eligibility criteria and instructions detailed in this notification.

1 IMPORTANT DATES

Date of Notification	06.02.2025
Last Date of Application	18.02.2025

2 IMPORTANT DETAILS OF THE IDENTIFIED VACANCIES

Designation	Assistant Manager (CA)	Assistant Manager (Legal)
Scale	Officer in Scale I	
Annual CTC	₹12.54 to ₹16.64 Lakh (depending upon the place of posting and other factors)	
Deployment Location	Anywhere in India	
Selection Rounds	Application Shortlisting & Personal Interview	
Probation Period	1 Year	

3 WHO CAN APPLY

Role	Assistant Manager (CA)	Assistant Manager (Legal)
Minimum Educational Qualification	Chartered Accountancy	Graduation in Law
Academic Record	Minimum aggregate of 60% throughout in Class X and Class XII.	Minimum aggregate of 60% throughout in Class X, Class XII and Graduation in Law.
Post Qualification Experience (As on 01.02.2025)	Minimum 1 year of relevant post qualification work experience in BFSI or reputed Audit / Consulting firms.	Advocates enrolled with the Bar Council with minimum 1 year active practice as Advocate in Civil / Criminal Court or minimum 1 year post qualification work/internship experience in Legal function of any Scheduled Commercial Bank.
Age (As on 01.02.2025)	Candidates shall not exceed 30 years (should be born on or after 01.02.1995).	
Nationality	Candidate shall be a citizen of India.	

Note:

- 3.1 Equivalence Certificate from a Competent Authority in India shall be submitted for qualifications obtained from Foreign Educational Institutions/Universities.
- 3.2 Candidates should ensure that they are eligible to participate in the selection process as per the eligibility criteria stipulated by the Bank. If at any stage it is found that a candidate is ineligible, his/her candidature is liable to be cancelled at any stage, without notice and/or compensation.
- 3.3 Candidates are invariably required to produce the supporting documents/certificates in proof of their eligibility (Age, Educational Qualification, Work Experience, Nationality etc.). Candidates not producing the required documents within the stipulated timeline will be eliminated from the selection process without any notice and/or compensation.
- 3.4 The aggregate percentage obtained by a candidate would be ascertained based on the practice followed by the Board / University / Institution. In case of candidates awarded with Grades / CGPA or any other metrics system, percentage should be arrived based on the equivalence certified by the Board / University / Institution.
- 3.5 The minimum aggregate percentage prescribed for any of the examinations is not allowed to be rounded off.
- 3.6 Bank reserves the right to raise / modify the minimum eligibility standard/ other norms etc. to restrict the number of candidates to be included in the selection process.
- 3.7 Decision of the Bank in all matters regarding eligibility of the candidates, the stages at which such scrutiny of eligibility is to be undertaken, the documents to be produced at various stages of the selection process and any other matters relating to the selection process will be final and binding on the candidates. No correspondence or personal enquiries will be entertained by the Bank in this regard.

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SELECTION ROUNDS

- 4.1 Selection rounds for the recruitment process will be Application Shortlisting & Personal Interview or any other mode of selection as decided by the Bank.
- 4.2 Every selection round will be an elimination stage.
- 4.3 Bank reserves the right to shortlist only the requisite number of candidates in the selection rounds based on the administrative requirements.
- 4.4 Personal Interview will be conducted across various interview centers in offline mode unless otherwise decided by the Bank. The mode of the selection process will be depending upon the prevailing situations / number of candidates / discretion of the Bank.
- 4.5 Marks / Ratings secured by the candidates during any of the selection rounds will be confidential and the same will not be disclosed at any point of time.
- 4.6 Decision of the Bank with respect to the qualifying criteria in each selection round will be final and binding on the candidates and the same will not be disclosed to anyone, including the candidates, at any point of time.

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VENUES FOR PERSONAL INTERVIEW

Bank proposes to conduct the Personal Interview at the following centers:

Bangalore	Chennai	Delhi
Ernakulam	Kolkata	Mumbai

Bank reserves the right to add / delete / modify the Interview centers and to allot the candidate any of the centers other than the one opted.

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HOW TO APPLY

Eligible candidates are advised to apply online between 06.02.2025 and 18.02.2025 (both days inclusive) after carefully going through the relevant instructions.

a) Initial Candidate Registration Form

To submit applications online, visit the Bank's website www.federalbank.co.in, navigate to the 'Careers' section, and click on the link 'Recruitment Process for Chartered Accountants & Legal Officers in Scale I'. Carefully read the notification, eligibility criteria, and instructions provided. Next, click on the applicable 'Apply Now' button. Candidates will be redirected to the initial registration form, where they need to provide their basic personal, academic, and professional details. Candidates must also upload their latest resume in PDF format to complete the registration process successfully.

The details provided during this stage will be used by the Bank for shortlisting candidates for the next round of the selection process. Therefore, candidates are strongly advised to ensure accuracy and completeness of the submitted information. Please note that requests to edit submitted details or uploaded resumes will not be entertained at a later stage.

b) Detailed Registration Process

Candidates selected from the application shortlisting round will receive a registration link via their registered email to complete the detailed registration process. In this stage, candidates must provide their detailed Personal, Academic, and Work Experience details, etc. Additionally, candidates are required to upload their latest photograph and signature.

Completion of the detailed registration process and submission of all necessary documents in proof their eligibility is mandatory to participate in the Personal Interview. Candidates who fail to complete the detailed registration process or upload the required documents within the specified timeframe will be disqualified from the selection process.

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GENERAL INSTRUCTIONS

- 7.1 Candidates applying for the selection process should not have any criminal record.
- 7.2 Bank takes no responsibility for any delay in online registration or communications.
- 7.3 No vendor, agency or individual has been authorized to charge any fees for the selection process.
- 7.4 As the traffic on the bank's website increases towards the closing date of registration, candidates are advised to complete their registration sufficiently early.
- 7.5 Federal Bank reserves the right to make any changes to the selection process at their discretion.
- 7.6 Request for change of date or time for any selection stage/s are not entertained.
- 7.7 Candidates are advised not to change their facial appearance from that on the photograph submitted to the Bank till the selection process is complete.
- 7.8 For those selection stages which are conducted offline, candidates will have to bear the expenses to attend the stages at the stipulated date and time.
- 7.9 Candidates who fail to appear in any of the selection rounds or get disconnected during selection round owing to technical or other reasons whatsoever, will not be permitted to revisit the same. Also, the request for a rescheduled timing for that particular round or selection process as a whole will not be considered.
- 7.10 Bank has the right to reject any application / candidature during the Application Shortlisting round and Personal Interview or at any other stage without assigning any reason and the decision of the Bank shall be final.
- 7.11 Recording or sharing the content / details of any selection rounds of the recruitment process privately or on social media handles is strictly prohibited. Any candidate engaged in such activities will be disqualified and the candidate will be debarred from participating in future recruitment processes of the Bank.
- 7.12 If a candidate is found guilty of any unfair means at any stage, he/she will be disqualified from the selection process. In case any such instances are detected at any stage of the recruitment process, even after appointment, employment of such candidates are liable to be terminated.
- 7.13 Onboarding of the shortlisted candidates will be subject to his / her being declared medically fit by the Bank's Medical Officer, satisfactory report about his / her character and antecedents by the Police Authorities, Credit History including CIBIL / Experian scores and status, satisfactory references from respectable referees, verification of certificates and completion of all other formalities to the complete satisfaction of the Bank.



For any clarifications, candidates may reach us through careers@federalbank.co.in

Any canvassing by or on behalf of the candidates or to bring political or other influence with regard to their selection shall lead to DISQUALIFICATION.

